

# R.M. of WILLNER, No. 253

October 13, 2022

## Oaths of Office Signed and Public Declaration Completed

### AGENDA

1. Call to order
2. Public Meeting
3. Approval of agenda
4. Adoption of minutes                      September 15, 2022
5. Notice of proclamations
6. Presentations and recognitions
7. Delegations -
8. Communications
  - Correspondence:**
    - 1) Pembina – Cochin Pipeline Emergency Response Plan
    - 2) U of S – promote SARM 90<sup>th</sup> Ann. Student scholarship
    - 3) SARM – Mid Term Convention Information – November 16 & 17 – TCU Place Saskatoon
9. Reports of administration and committees
  - 1) September Accounts Paid, Payroll and Financial Activity
  - 2) October Accounts Payable & Payroll
  - 3) Auditor Information and Engagement Letter – November 2 Interim Audit
    - Resolution required for Engagement Letter
    - Resolution required for Management Letter
    - Resolution Required for Risk of Fraud
  - 4) Office Personnel successfully passed 3 month probation
10. Reports of public works, including public work business
  - 1) Foreman's Report
  - 2) Seasonal employee – available over winter
  - 3) Establish Lay-Off date for Seasonal Employees
  - 4) Tree mulching – Michael O'Brien
  - 5) WSA – NW 14-27-03 W3
11. Reeve and Councillor's forum
  - 1) Fire Board Meeting Report – Matt Arend
12. Unfinished business
  - 1) Tax Enforcement - PT NW 33-27-01 – October 31, 2022 deadline
  - 2) Inquiry to purchase old car on PT NW 33-27-01 W3
  - 3)
13. New business
  - 1) Bylaw 06/2022 – Fees for Tax information/certificates
  - 2) Reduce Petty Cash on site – currently \$300 – reduce to \$50
  - 3) ORC Closes Friday, October 14, 2022 for Season
14. Public forum
15. Adjournment – Set date for next meeting – at the call of the administrator  
**Per section 121 of The Municipalities Act**

***A portion of or all of this meeting may be conducted by electronic means.  
Council may call an -in-camera session at any time to discuss long-range or strategic planning or any other matters that qualify under LAFOIP Section 16 and under the Municipalities Act Section 120***

***Per Council Procedures Bylaw, this Agenda may be subject to change.***