

R.M. of WILLNER, No. 253

November 9, 2023

AGENDA

1. Call to order
2. Approval of agenda
3. Adoption of minutes
4. Notice of proclamations
5. Presentations and recognitions
6. Public Meeting
7. Delegations -
8. Communications
Correspondence:
 1. Library Meeting Minutes – October 3, 2023
 - 2.
 - 3.
9. Annual Appointments:
 1. Deputy Reeve
 2. Hire Administrator/CAO & determine wage
 3. Hire Assistant Administrator & determine wage
 4. Hire Clerk & determine wage
 5. Signing Authority
 6. Borrowing Authority
 7. Regular Meeting Day/Time
 8. Appoint Public Works Committee
 9. Appoint Road Committee
 10. Appoint Fire Rangers
 11. Appoint Pound Keepers/location of pound
 12. Establish Indemnity (CRA rate is 0.62 per km)
 13. Appoint Auditor
 14. SARM Membership
 15. Appoint Fire Board Rep and alternate
 16. Janitor Contract
 17. Custom Work Rate
 18. SWCB coverage for councillors
 19. Appoint Pest Control Officer
 20. Appoint ORC Rep
 21. Establish Expense Reimbursements
 22. Appoint Davidson Health Trust Board Member and reimbursement
 23. Appoint RSC & RM Building Rep
 24. Reimbursement of Health & Dental Ins. up to \$500.00
 25. Appoint OH&S Committee and establish reimbursement
 26. CATP Committee Rep
 27. Dr. Recruitment and Retention Rep and Alternate
 28. Appoint Solicitor
 29. Joint Municipal Committee Rep
 30. Appoint Weed Inspector
 - 31.
10. Reports of administration and committees
 1. October Accounts Paid, Employee Payroll and Financial Activities
 2. November Accounts Payable and Employee Payroll Report
 3. Auditor Information and Engagement Letter –
 - Resolution required for Engagement Letter Signing
 - Resolution required for Planning and Risk Management signing
 - Resolution required for Bank Confirmation signing

11. Reports of public works, including public work business

1. Foreman Report
2. Establish Outside Employees Wages
3. Approve Bus Route
4. Fire extinguisher - Brandt
- 5.

12. Reeve and councillor's forum

- 1.

13. Unfinished business

1. Reeve Len Palmer and Councillor Neil Palmer – Gravel Investigation

14. New business

1. Library Report – M. Smillie
2. Appoint Board of Revision and Development Appeals Board
3. Annual MRS Resolution
4. Who will place wreath at Remembrance Day Ceremony?
5. Review SARM Property Insurance (PSIP)
6. SARM – Liability Self-insurance Plan 2024
7. Approve Excess Value on Equipment – SGI
8. Procurement
9. Gravel inventory allowance resolution
10. Christmas Celebration
11. Christmas/New Year's Office Hours-discretion of administrator
12. Councillor/Reeve Indemnity and Supervision Forms due at office by December 8, 2023
13. PBI – 2024 Building Official Appointment
14. Blanket crossing/approach Agreement – Enbridge Pipeline Integrity Dig Program

15. Public forum

16. Deferred Items

17. Adjournment – set date for next meeting

18. A portion of or all of this meeting may be conducted by electronic means.